



Town of Archer Lodge

AGENDA

Regular Council Meeting & Organizational Meeting

Monday, December 6, 2021 @ 6:30 PM

Jeffrey D. Barnes Council Chambers

NCGS § 143-318.17. Disruptions of official meetings.

A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.

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1. WELCOME/CALL TO ORDER:

- 1.a. Invocation
- 1.b. Pledge of Allegiance

2. APPROVAL OF AGENDA:

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed; 3 minutes per person)

4. RECOGNITION:

- 4.a. Outgoing Planning Board and Board of Adjustment Member ~
Teresa J. Romano

5. ORGANIZATIONAL ITEMS:

- 5.a. Administration of Oath of Town Council Member Teresa M. Bruton by
Mayor Matthew B. Mulhollem
- 5.b. Administration of Oath of Town Council Member Mark B. Wilson by
Deputy Clerk, Joyce P. Lawhorn
- 5.c. Comments from Newly Sworn Elected Officials
 - Council Member Teresa M. Bruton
 - Council Member Mark B. Wilson

- 5.d. Administration of Oath of Planning Board and Board of Adjustment Member(s) by Mayor Matthew B. Mulhollem
- A. Terry Barnes
 - Chris V. Cipriani
 - John F. Oglesby
- 5.e. Comments from Newly Sworn Planning Board and Board of Adjustment Member(s)
- A. Terry Barnes
 - Chris V. Cipriani
 - John F. Oglesby

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

- 6.a. Discussion and Consideration of Nominating and Appointing Mayor Pro Tempore
- 6.b. Administration of Oath of Office of Mayor Pro Tempore by Mayor Matthew B. Mulhollem

7. TOWN ATTORNEY'S REPORT:

8. FINANCIAL/TOWN CLERK'S REPORT:

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- 8.a. Interim Financial Reports for October 2021
- [OCTOBER 2021 - ALL FUNDS](#)
- [OCTOBER 2021 - PARK PROJECT PART FUND 41](#)
- [OCTOBER 2021 - ARPA FUND 42](#)
- [OCTOBER 2021 - W O ARPA - YTD COMP](#)

9. MAYOR'S REPORT:

10. COUNCIL MEMBERS' REMARKS:

(town-related; non-agenda items)

11. ADJOURNMENT:



TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FOR MONTH ENDING OCTOBER 31, 2021

GENERAL FUND 10				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
AD-VALOREM & MOTOR VEHICLE TAXES	862,000.00	47,041.60	127,656.66	14.81%
SALES TAXES	255,800.00	24,332.50	50,137.40	19.60%
FRANCHISE TAXES	146,000.00	0.00	0.00	0.00%
ALCOHOL BEV TAXES/JO CO ABC DIST	52,500.00	3,253.68	7,591.93	14.46%
PERMITS AND FEES	6,100.00	275.00	3,000.00	49.18%
FEE IN LIEU OF RECREATION	15,000.00	0.00	0.00	0.00%
AMERICAN RESCUE PLAN ACT GRANT (ARPA)	1,050,427.00	0.00	525,213.38	50.00%
PEG CHANNEL SUPPORT	52,250.00	0.00	0.00	0.00%
MISCELLANEOUS REVENUES	0.00	5.27	5.27	#DIV/0!
INVESTMENT EARNINGS	4,000.00	342.80	1,457.20	36.43%
TRANSFER IN FROM CAP RES FUND 30	95,000.00	0.00	0.00	0.00%
TRANSFER IN FROM PARK RES FUND 31	62,000.00	0.00	62,000.00	100.00%
TRANSFER IN FROM PUBLIC SAFE RES FUND 32	26,750.00	0.00	0.00	0.00%
FUND BALANCE APPROPRIATION	82,145.00	0.00	0.00	0.00%
TOTALS	2,709,972.00	75,250.85	777,061.84	28.67%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
GOVERNING BODY	54,465.00	197.49	15,356.34	28.19%
ADMINISTRATION	360,350.00	16,659.98	106,017.30	29.42%
JO CO TAX COLLECTION FEES	25,000.00	1,237.34	3,506.78	14.03%
LEGAL	15,000.00	0.00	3,217.50	21.45%
PROPERTY TAXES	100.00	0.00	0.00	0.00%
PUBLIC BUILDINGS	145,400.00	5,495.19	13,553.82	9.32%
PEG MEDIA PARTNERS	52,250.00	0.00	0.00	0.00%
PUBLIC SAFETY	380,250.00	19,260.00	47,861.19	12.59%
TRANSPORTATION-PUBLIC WORKS	47,600.00	1,715.08	3,035.32	6.38%
PLANNING & ZONING	181,445.00	5,250.45	31,491.63	17.36%
CULTURAL & RECREATION	71,700.00	4,600.00	12,300.00	17.15%
DEBT SERVICES	140,985.00	0.00	100,828.71	71.52%
TRANSFER TO CAP RESERVE	25,000.00	0.00	25,000.00	100.00%
TRANSFER TO PARK RESERVE	135,000.00	6,247.70	16,934.04	12.54%
TRANSFER TO PUBLIC SAFETY RESERVE	25,000.00	0.00	25,000.00	100.00%
TRANSFER TO AM RESCUE PLAN (ARPA)	1,050,427.00	0.00	525,213.38	50.00%
TOTALS	2,709,972.00	60,663.23	929,316.01	34.29%
Y-T-D GENERAL FUND INCREASE (DECREASE)		14,587.62	(152,254.17)	

CAPITAL RESERVE FUND 30

<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,800.00	167.87	651.42	36.19%
TRANSFER FROM GEN FUND 10	25,000.00	0.00	25,000.00	100.00%
FUND BALANCE APPROPRIATED	68,200.00	0.00	0.00	0.00%
TOTALS	95,000.00	167.87	25,651.42	27.00%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
TRANSFER TO GEN FUND 10	95,000.00	0.00	0.00	0.00%
TOTALS	95,000.00	0.00	0.00	0.00%
Y-T-D CAP RESERVE FUND INCREASE (DECREASE)		167.87	25,651.42	

PARK RESERVE FUND 31

<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,200.00	94.27	370.31	30.86%
TRANSFER FROM GEN FUND 10	135,000.00	6,247.70	16,934.04	12.54%
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
TOTALS	136,200.00	6,341.97	17,304.35	12.71%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
RECREATION DEVELOPMENT	0.00	0.00	0.00	#DIV/0!
TRANSFER TO GEN FUND 10	62,000.00	0.00	62,000.00	100.00%
TRANSFER TO AL TOWN PRK FND 41	74,200.00	0.00	5,087.50	6.86%
TOTALS	136,200.00	0.00	67,087.50	49.26%
Y-T-D PARK RESERVE FUND INCREASE (DECREASE)		6,341.97	(49,783.15)	

PUBLIC SAFETY RESERVE FUND 32

<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,300.00	116.48	452.03	34.77%
TRANSFER FROM GEN FUND 10	25,000.00	0.00	25,000.00	100.00%
FUND BALANCE APPROPRIATED	450.00	0.00	0.00	0.00%
TOTALS	26,750.00	116.48	25,452.03	95.15%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
PUBLIC SAFETY DEVELOPMENT	0.00	0.00	0.00	#DIV/0!
TRANSFER TO GEN FUND 10	26,750.00	0.00	0.00	0.00%
TOTALS	26,750.00	0.00	0.00	0.00%
Y-T-D PUB SAFE RES FUND INCREASE (DECREASE)		116.48	25,452.03	



Revenue Account Range: 41-0000-0000 to 41-9999-9999

Include Non-Anticipated: Yes

Expend Account Range: 41-0000-0000 to 41-9999-9999

Include Non-Budget: No

Print Zero YTD Activity: No

2022 As Of: 10/31/21

2021 As Of: 10/31/20

<u>Revenue Account</u>	<u>Description</u>	<u>2022 Budgeted Actual</u>	<u>2021 Budgeted Actual</u>
41-3482-0000	NC PARTF Grant - NCDNCR	\$455,925.00	\$500,000.00
		\$7,631.25	\$0.00
41-3900-3931	Transfer from Park Reserve Fund 31	\$396,587.50	\$472,900.00
		\$5,087.50	\$20,350.00
Archer Lodge Town Park Fund Revenue Total		\$852,512.50	\$972,900.00
		\$12,718.75	\$20,350.00
<u>Expend Account</u>	<u>Description</u>	<u>2022 Budgeted Actual</u>	<u>2021 Budgeted Actual</u>
41-6120-3500	Contracted Services-Design/Engineering	\$42,929.50	\$119,242.00
		\$5,087.50	\$20,350.00
41-6120-3550	Contracted Services-Construction	\$813,008.00	\$813,008.00
		\$0.00	\$0.00
41-6120-3600	Contingency	\$40,650.00	\$40,650.00
		\$0.00	\$0.00
6120 Total		\$896,587.50	\$972,900.00
		\$5,087.50	\$20,350.00
Archer Lodge Town Park Fund Expend Total		\$896,587.50	\$972,900.00
		\$5,087.50	\$20,350.00

Archer Lodge Town Park PARTF Project Fund 41
NO CHANGE FROM SEPTEMBER 30, 2021

Revenue Account Range: 42-0000-0000 to 42-9999-9999

Expend Account Range: 42-0000-0000 to 42-9999-9999

Print Zero YTD Activity: No

Include Non-Anticipated: Yes

Include Non-Budget: No

2022 As Of: 10/31/21

<i>Revenue Account</i>	<i>Description</i>	<i>2022 Budgeted Actual</i>
42-3831-0000	Investment Earnings	\$0.00
		\$144.62
42-3900-3910	Transfer from General Fund 10	\$1,050,427.00
		\$525,213.38
American Rescue Plan Act(ARPA) Gran Revenue Total		\$1,050,427.00
		\$525,358.00

<i>Expend Account</i>	<i>Description</i>	<i>2022 Budgeted Actual</i>
42-4190-0000	Public Buildings:	\$0.00
		\$0.00
42-4190-5100	Capital Outlay	\$1,050,427.00
		\$0.00
4190 Total		\$1,050,427.00
		\$0.00
American Rescue Plan Act(ARPA) Gran Expend Total		\$1,050,427.00
		\$0.00

Archer Lodge ARPA Fund 42



TOWN OF ARCHER LODGE
FINANCIAL SUMMARY REPORT
FISCAL YEAR COMPARISON FOR
PERIOD ENDING OCTOBER 31

GENERAL FUND				
REVENUES		Oct-21	Oct-20	DIFFERENCE
	AD-VAL & MOTOR VEHICLE TAXES	127,656.66	112,862.96	14,793.70
	SALES TAXES	50,137.40	44,695.97	5,441.43
	FRANCHISE TAXES	0.00	0.00	0.00
	ALCOHOL BEV TAXES/JO CO ABC DIST	7,591.93	9,761.06	(2,169.13)
	PERMITS AND FEES	3,000.00	835.00	2,165.00
	FEE IN LIEU OF RECREATION	0.00	10,000.00	(10,000.00)
	AMERICAN RESCUE PLAN ACT GRANT (ARPA)	0.00	0.00	0.00
	PEG CHANNEL SUPPORT	0.00	0.00	0.00
	MISCELLANEOUS REVENUES	5.27	15.53	(10.26)
	INVESTMENT EARNINGS	1,457.20	1,148.09	309.11
	TRANSFER IN FROM CAPITAL RES FND 30	0.00	0.00	0.00
	TRANSFER IN FROM PARK RESERVE FND 31	62,000.00	64,000.00	(2,000.00)
	TRANSFER IN FROM PUBLIC SAFE RES FND 32	0.00	0.00	0.00
	TRANSFER IN FROM TOWN HALL EXP FND 40	0.00	1,098.70	(1,098.70)
	TRANSFER IN FROM AL TOWN PARK FND 41	0.00	0.00	0.00
	FUND BALANCE APPROPRIATED	0.00	0.00	0.00
Y-T-D INCREASE (DECREASE)		251,848.46	244,417.31	7,431.15
EXPENDITURES		Oct-21	Oct-20	DIFFERENCE
	GOVERNING BODY	15,356.34	18,177.27	(2,820.93)
	ADMINISTRATION	106,017.30	81,418.11	24,599.19
	JO CO TAX COLLECTION FEES	3,506.78	3,169.53	337.25
	LEGAL	3,217.50	4,537.50	(1,320.00)
	PROPERTY TAXES	0.00	0.00	0.00
	PUBLIC BUILDINGS	13,553.82	15,213.47	(1,659.65)
	PEG MEDIA PARTNERS	0.00	0.00	0.00
	PUBLIC SAFETY	47,861.19	42,722.23	5,138.96
	TRANSPORTATION-PUBLIC WORKS	3,035.32	10,676.86	(7,641.54)
	PLANNING & ZONING	31,491.63	41,792.93	(10,301.30)
	CULTURAL & RECREATION	12,300.00	16,180.00	(3,880.00)
	DEBT SERVICES	100,828.71	103,771.00	(2,942.29)
	TRANSFER TO CAP RESERVE	25,000.00	0.00	25,000.00
	TRANSFER TO PARK RESERVE	16,934.04	24,962.19	(8,028.15)
	TRANSFER TO PUBLIC SAFETY RESERVE	25,000.00	25,000.00	0.00
	TRANSFER TO AM RESCUE PLAN (ARPA)	0.00	0.00	0.00
		404,102.63	387,621.09	16,481.54
Y-T-D INCREASE (DECREASE)		(152,254.17)	(143,203.78)	(9,050.39)